**PROTECTION AND PERMANENCY M EMORANDUM, 14-03**

**TO:** Service Region Administrators

Service Region Administrator Associates

Service Region Clinical Associates

Regional Program Specialists

Family Services Office Supervisors

**FROM:** Tina Webb, Assistant Director

Division of Protection and Permanency

**DATE:**  April 28, 2014

**SUBJECT:**  Revisions to SOP 12.13 Home Environment Prerequisites

Please review the revisions to [SOP 12.13 Home Environment Prerequisites](https://manuals.sp.chfs.ky.gov/chapter%2012/23/Pages/1213HomeEnvironmentPrerequisites.aspx). The revisions include removing over the counter medications from the first aid supplies list and adding language concerning administration of over the counter medications.

If you have any questions regarding this memorandum, please contact via email [tina.hagenbuch@ky.gov](mailto:tina.hagenbuch@ky.gov) or by telephone at (502) 564-6852, ext. 3577.